

# FLEX Day Professional Development Documentation

All documentation is due Wednesday, August 5.

Documentation not submitted on time will require you to be present on the FLEX day.

\_\_\_\_\_  
Teacher Name

\_\_\_\_\_  
Teacher Signature

## Friday, August 7

- Required for New Teachers - Not Available to FLEX

To be used for room prep. I received prior approval from my principal to prepare my classroom, curriculum, and materials on \_\_\_\_\_.  
date

\_\_\_\_\_  
Principal's Signature (Approval)

\_\_\_\_\_  
Principal's Signature (Work Completed)

## Friday, October 16

I completed one of the following, previously approved, professional development days (check all that apply) (\*Stipends may be paid if over three total summer days. You must attend both days)

- \*Conscious Discipline (June 8 and 9)
- \*PLC Institute (August 3 and 4) (required for new teachers and extended contract employees)
- SPED (July 28)
- Other (request must be approved by principal AND Curriculum Coordinator)

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Principal's Signature

\_\_\_\_\_  
Curriculum Coordinator Signature

## Friday, February 5

I have completed the required online professional development located within the Canvas portal and submitted all required certificates to indicate completion to my supervisor. (Arkansas History, Ethics, Human Trafficking, etc.)

\_\_\_\_\_  
Principal's Signature